



Putting the Pieces Together: The Diversity and Challenges of Court Administration

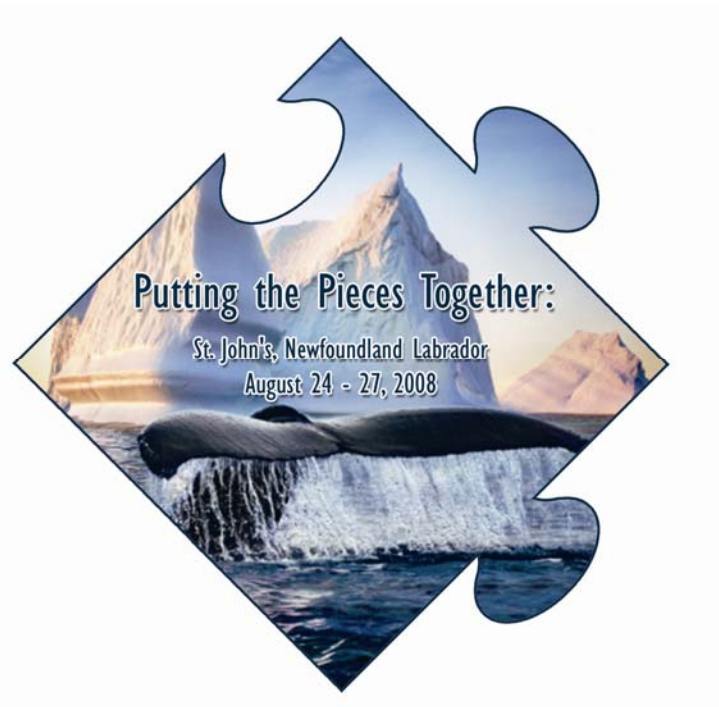
The Association of Canadian Court Administrators' Annual Conference

and

The Canadian Center for Court Technology's Inaugural Conference

August 24-27, 2008

St. John's, Newfoundland Labrador





AGENDA



CCCT/CCTJ
CANADIAN CENTRE FOR COURT TECHNOLOGY
CENTRE CANADIEN DE TECHNOLOGIE JUDICIAIRE

Sunday, August 24

7:00 p.m. - 8:30 p.m. *Opening Reception, The Rooms*

Monday, August 25

8:00 a.m. - 8:45 a.m. *Continental Breakfast*

8:45 a.m. - 9:15 a.m. *Welcome & Opening*

9:15 a.m. -10:15 a.m.

Dialogue About Public Service: Transparency and Accountability in Courts

Keynote Address: The Honourable Dennis R. O'Connor, Associate Chief Justice of Ontario

10:15 a.m. -10:30 a.m. *Coffee/Tea Break*

10:30 a.m.-12:00 noon

Working Between the Branches: A Moderated Discussion

The public wants and deserves a government that works and cooperates appropriately between and among the branches when it comes to court administration. But who is and who should be in charge? What do branches need and want from each other? Are expectations real? Is there common ground when it comes to establishing and maintaining fair, impartial and efficient trial courts? Are there standards or practices that may guide us?

Panel: The Hon. Thomas J. Burke, Minister of Justice (NB); Barb Hookenson, Assistant Deputy Minister (AB); John Sims, Deputy Minister Canada; Chief Justice D. Green (NL);
Moderator: Chief Judge R. Wyant (MB)

12:00 noon-1:15 p.m. *Plated Luncheon – ACCA General Meeting*

1:15 p.m.-2:45 p.m.

What should be the Role of the Judiciary in Court Administration?

How much of a role should the judiciary play in court administration? How much of a role should the executive play in court administration? Is there a happy median? Can competing views be reconciled?

Panel: Chief Justice Catherine Fraser (AB); Chief Justice David Smith (NB); Mike Comeau, Assistant Deputy Minister (NB); Allan Seckel, Deputy Minister (BC); **Moderator:** Professor Lorne Sossin, Faculty of Law, University of Toronto (ON)

2:45 p.m.-3:00 p.m. *Coffee/Tea Break*

3:00 p.m. - 4:30 p.m. *Two Concurrent Sessions:*

Demographics of Change and the Impact on Courts

Can demographic trends be used to predict the future demands for court services, in terms of caseload and case types? This session will apply a Canadian model of the relationship between selected crime patterns (homicide, robbery, break and enter and motor vehicle theft) and various macro-level demographic and economic changes which are occurring in Newfoundland and Labrador .

Presenters: Alton Hollett, Assistant Deputy Minister, Finance (NL); Valerie Pottie Bunge, Sr. Policy Analyst (NS); **Moderator:** Huguette Thomson, Registrar, Court of Appeal for Ontario

OR

Technology Potpourri

This session will showcase three specific technology initiatives: HOTDOCS standard orders used in the Provincial Court in Alberta; alterations of photographs used as exhibits; E-ticketing system for offences under the Municipalities Act in Newfoundland and Labrador

Presenters: Associate Chief PC Judge Victor Tousignant (AB); Justice Irving Goldenberg (SK); Doug Miller, President, Granville Software Inc.; Christine Care, Court Administrator (NL); **Moderator:** Justice F. Kiteley (ON)

5:30 p.m.

Depart for "Excursion 'Round the Bay"--Boat Tour and Dinner (Group I); Free Evening (Group II)

Tuesday, August 26

5:20 a.m. - 7:00 a.m.

Sunrise Breakfast at Cape Spear, North America's Most Easterly Point

8:00 a.m. – 8:30 a.m. *Continental Breakfast*

8:45 a.m. - 10:15 a.m.

Performance Measurement in Courts--Part I

Modern courts are busy places. A vast array of different case types compete for time and attention of judges and staff. Satisfying the expectations of court customers who vary in their roles and goals is challenging for court leaders. The press of caseload and the everyday operational problems that can arise provide limited time for court leaders to view their work in perspective. There are now ten CourTools that allow the court to quickly and

objectively assess their workload performance and provide indicators of the most effective application of court resources to achieve improved case processing. This session will discuss the development and implementation of the CourTools and other statistical measures in Canada and the US.

Presenters: Mary Sammon, Director, National Centre for State Courts; Dr. Frank Carney, Jr., Executive Director of the AO (Trial Court) (Mass.); Dan Chiddell, Strategic Information & Business Applications (BC); Grant Marchand, Manager of Judicial Resource Analysis & Management (BC); **Moderator:** Justice Brian W. Lennox, Executive Director, National Judicial Institute.

10:15 a.m. - 10:30 a.m. Coffee/Tea Break

10:30 a.m. - 12:00 noon

Performance Measurement in Courts, Part II

On the assumption that statistical tools are readily available, this session will explore what performance should be measured and why. If the performance of the judiciary (as opposed to the performance of the courts' administration) is to be measured, how does one define "successful performance"? What is the purpose of performance measurements? For whose use: judiciary alone, courts administration, the Judicial Council, the public? Judges do not operate in a vacuum: to what extent does the support (or lack thereof) by courts administration have an impact? This will be presented as a debate between a judicial leader who is in favor of performance measurements and a judicial leader who is opposed, in combination with a court administrator who supports their use from an administrative perspective.

Presenters: Chief Judge Hugh Stansfield (BC); Chief Justice Heather Forster Smith (ON); Raymond Guenette, Chief Administrator, Courts Administration Services (Canada); **Moderator:** Justice Brian W. Lennox, Executive Director, National Judicial Institute.

12:00 noon - 1:15 p.m. Lunch Provided

1:15 p.m. - 2:45 p.m. Two Concurrent Sessions:

Security of Judicial Information

How secure is judicial data stored on a computer owned/leased and maintained by the government? How is the judiciary to have confidence in the security of the computers used to store notes of trial proceedings and draft judgments and emails between and among colleagues on confidential matters? What are the risks of inappropriate access? What can the judiciary do to identify and avoid such risks? How can court administrators collaborate to respond to such risks? Are these risks real or perceived?

Presenters: Dr. Martin Felsky (Consultant to Judges' Technology Advisory Committee); Roy Hart, Judicial Information Technology Officer (ON); Pete Shea, Chief Information Officer (NL); Judge Greg Brown (NL); **Moderator:** Chief Justice Don Brenner (BC).

OR

Security as it relates to the courthouse/personal security

Court Security - Are we safe? Providing adequate and proper court security in the post 9-11 age is one of the greatest challenges facing the court system. What is Court Security and what is the role of court security officers? What training should they have? Who is it that they serve and who and what should they safeguard? From whom should they take direction and in what circumstances? Who is responsible for Court Security and what is the role of court staff in providing security? Are there lessons to be learned and applied from past experiences elsewhere? **Presenters:** Jack MacKay, Director/Deputy Chief Sheriff (NB); Gil Skinner, HR and Security Consultant (Michigan); Judge Ted Carruthers (AB); Senior Associate Chief Justice René de la Sablonnière (QC); **Moderator:** Joanne Spriet, Director, Court Services (ON).

2:45 p.m. - 3:00 p.m. Coffee/Tea Break

3:00 p.m. - 4:30 p.m. Two Concurrent Sessions:

Making and Managing the Verbatim Record: The Need for Standards—an Enduring Trust

The choices of methods, staffing, and technologies to make the verbatim court record are made even more complex when related management issues such as storage, retention, retrieval, transcript production and facility issues are added to the equation. How can identification of systems be made that take into account the needs of judges on the one hand and the needs of administration, which includes retention of the audio records, on the other hand?

Panel: Justice G. Handrigan (NL); Debbie Baker, Executive Director, Court Services (MB); Christiane Coulombe, Director General, Court of Appeal (QC); Kerri McPhee, Manager, Provincial Court, Criminal Division (AB); **Moderator:** Anne Roland, Registrar, Supreme Court of Canada.

OR

Media as a Public Witness: Transparency

Working with the Media to get the message out, Courts need to understand their own role and the media's role.

- How much access? Is restriction ever justified?
- What needs do the different forms of media have?
- How do we open it up?
- What are the challenges?

Panel: Associate Chief Justice R. Pidgeon (QC); Judge David Orr (NL); Harold Levy, (ON); Christine Mosher, Executive Director, Court Services (NS); **Moderator:** Jim Brown, CBC (AB).

5:30 p.m.

Depart for "Excursion 'Round the Bay"--Boat Tour and Dinner (Group II); Free Evening (Group I)

Wednesday, August 27

8:00 a.m. - 8:45 a.m. *Continental Breakfast*

8:45 a.m. - 10:30 a.m.

Disaster Recovery: Who Takes the Lead and Lessons Learned?

What happens when something goes wrong? Is there a plan? Has the plan been communicated and practiced? Who is responsible for taking the lead? The session will lead off with the New Orleans experience, followed by a discussion on business continuity planning for Canadian courts. **Panel: Peter Haas, Director of IT, Supreme Court of Louisiana; Doug Moen, Deputy Minister (SK); Cathy Hiuser, Manager of Court Operations (ON); Moderator: Shelley Smith, Executive Director of Information Management (NL).**

10:30 a.m. - 10:45 a.m. *Coffee/Tea Break*

10:45 a.m. - 12:00 noon

Building Professionalism in the Courts

Court staff members are individually and collectively accountable for the work that they do in the court system. Ethical principles underpin the functioning of our court system and staff. Who are staff persons accountable to for their work? How do we reinforce and build upon the ethical values of staff, including staff work ethics? What cultural and other issues do we have to address in building upon the ethical values of staff and in promoting and ensuring staff accountability? What do we do when a staff person's work ethic or commitment to the ethical values of the organization apparently or actually wanes? Are there examples and templates that can guide us in addressing these issues and lessons to be learned from our individual and collective experiences?

Presenter: Gil Skinner, HR and Security Consultant (Michigan).

12:00 noon - 1:30 p.m. *Lunch on Your Own*

1:30 p.m. - 2:45 p.m.

International Models of Court Governance

The ways in which courts are organized vary widely from court to court, but there are nevertheless a number of common issues that these courts and their leaders must address. Representatives of Ireland and Australia will discuss the governance models of courts in their respective countries.

Panel: PJ Fitzpatrick, Chief Executive of the Irish Courts Service, Ireland; Warwick Soden, Registrar, Federal Court of Australia; Mr. César Camacho, Federal Deputy of the Mexican Congress, Mexico; Moderator: Judge Robert Hyslop (NL)

2:45 p.m. - 3:00 p.m. *Coffee/Tea Break*

3:00 p.m. - 4:00 p.m.

International Models of Court Governance (Continued)

4:00 p.m. *Keynote Address*

The Honourable Justice Ian Binnie, Supreme Court of Canada

7:00 p.m. *Closing Dinner & Dance*



Opening Reception at The Rooms
Sunday August 24th
7:00 p.m. – 8:30 p.m.
Dress: Business Attire



Excursion 'Round the Bay
Boat Tour and Dinner
Monday, August 25th at 5:30 p.m. (Group I)
Tuesday, August 26th at 5:30 p.m. (Group II)
Dress: Casual



Sunrise Breakfast at Cape Spear
Tuesday, August 26th
5:20 a.m. – 7:00 a.m.
Dress: Casual

Closing Dinner and Dance
Music by "Billy and the Bruisers"
Wednesday, August 27th
7:00 p.m. – 1:00 a.m.
Dress: Business Attire

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